

## Drill Traffic Preface (Message Tips)

Tonight's drill message will be in (*specify format*) format. Please prepare to copy. Blank message forms are available on the CCAR website.

While you are getting ready to copy, I'll pass along some tips for sending formal message traffic by voice.

- Be sure to send the message slowly enough to allow the receiving operator to copy accurately by hand.
- To help slow down, try copying along while sending the message or spell the words in your head after speaking them.
- Send the message text in short phrases. Pause between phrases long enough for someone to spell the words in each group. Resist the urge to send the text one word at a time.
- If the sending speed feels awkward and uncomfortably slow, you are probably sending at the right speed.

Always remember, when sending messages, accuracy is more important than speed.

All stations, please standby.

(Transmit the message...)

Stations requiring fills, please call now.

(Service any fill requests received.)

All stations – please acknowledge receipt of the message during the checkout procedure.

(Return control to the NCS station.)

## GENERAL MESSAGE (ICS 213)

<b>1. Incident Name</b> (Optional): THIS IS A DRILL		
<b>2. To</b> (Name and Position): All Net Stations		
<b>3. From</b> (Name and Position): Craig WB3GCK, CCAR Net Manager		
<b>4. Subject:</b> HT Considerations	<b>5. Date:</b> January 11	<b>6. Time:</b> 1844
<b>7. Message:</b>  <p>You can extend the effectiveness of your HT by using a gain antenna. A quarter wave whip or a twinlead J Pole are good choices. The ability to power your HT from alkaline batteries is also a useful capability in an emergency.</p>		
<b>8. Approved by:</b>	Name: Craig WB3GCK	Signature: _____ Position/Title: CCAR Net Manager
<b>9. Reply:</b>		
<b>10. Replied by:</b>	Name: _____	Position/Title: _____ Signature: _____
ICS 213	Date/Time: <input type="text"/>	

Here's an example of how this message would be transmitted over the air:

ICS213 MESSAGE FOLLOWS...

THIS IS A DRILL

To ... All Net Stations

From ... Craig AMATEUR\_CALL WHISKEY BRAVO THREE GOLF CHARLIE KILO

Position ... LETTER\_GROUP CHARLIE CHARLIE ALPHA ROMEO Net Manager

Subject ... LETTER\_GROUP HOTEL TANGO Considerations

Date ... January ELEVEN

Time ... ONE EIGHT FOUR FOUR

[MESSAGE TEXT FOLLOWS]

You can extend the effectiveness of your LETTER\_GROUP HOTEL TANGO by using a gain antenna PERIOD A quarter wave whip or a twinlead INITIAL JULIET Pole I SPELL PAPA OSCAR LIMA ECHO are good choices PERIOD The ability to power your LETTER\_GROUP HOTEL TANGO from alkaline batteries is also a useful capability in an emergency PERIOD

[END OF MESSAGE TEXT]

Signature ... Craig AMATEUR\_CALL WHISKEY BRAVO THREE GOLF CHARLIE KILO

Position ... LETTER\_GROUP CHARLIE CHARLIE ALPHA ROMEO Net Manager

END OF MESSAGE

NO MORE

THIS IS A DRILL